



RANI CHANNAMMA UNIVERSITY, BELAGAVI

WEL-COME

**TO THE COURSE STRUCTRE AND SYLLABUS OF UNDERGRADUATE
PROGRAMMES – B.S.W.**

IV Semester

**w.e.f.
Academic Year 2011-12 and onwards**

BACHELOR OF SOCIAL WORK (BSW)

LANGUAGES

BA IV Semester

1. Basic English:

Detailed Syllabus for B.A. / BSW 2nd year Basic English

Teaching Hours : 5 Hours per Week

(80 Marks per paper of three hours) (20 Marks for I.A)

Pattern of question paper

1) Objective type questions	10X1=	10
2) Comprehension Questions (Answer in a sentence or two)	5X2=	10
3) Essay type Question on the biographical sketches (One out of two)		10
3) Essay type Question on the biographical sketches (One out of two)		10
5) Short notes on the biographical sketches (Two out of Four)	2X5=	10
6) Correction of errors		10
7) A) Changing active into passive voice and vice versa	5X1=	05
B) Direct and Indirect speech	5X1=	05
8) Essay (one out of two)		10

80

Text Book:

Portraits in Prose - An Anthology of Biographical Sketches, (Ed) S. Jagadish, Orient Blackswan

Only the following are to be studied.

- 1) Socrates ,- Sir Richard Living Stone
- 2) Ravindranath Tagore. -E.H.Carter.
- 3) Mahatma Gandhi. – V.S.Shrinivas Sastri.
- 4) Albert Schweitzer. – G.F. Lamb.
- 5) Alexander Fleming. – Philip Cane.
- 6) Shrikantha Babu. – Ravindranath. Tagore.

Additional English:

MODERN INDIAN LANGUAGES (MIL)/ ADDITIONAL ENGLISH

Detailed Syllabus for BA / BSW / BA in CCJ 2nd Year

Semester – IV

Additional English

Teaching Hours : 5 Hours per Week

(80 Marks per paper of three hours) (20 Marks for I.A)

Pattern of question paper

1) Objective type questions	10X1=10
2) Comprehension Questions (Answer in a sentence or two)	5X2=10
3) Essay type Question on the lessons (One out of two)	10
4) Essay type question on lessons (One out of two)	10
5) Short notes on the lessons (Two out of Four)	2X5= 10
6) Identification of errors	5X2 = 10
7) Expansion of outlines into a story	10
8) Letters to News paper editors	<u>10</u>
	80

Text Book:

The Spectrum of Life (Ed) Manmohan K. Bhatnagar, Delhi : Macmillan, 2000

1. Khushwant Singh : Mother Theresa
2. Khushwant Singh : Postumous
3. Tagore : Subha
4. Ruskin Bond : The Night Train at Deoli
5. Kamala Das : Nalapat House
6. Raja Rao : Kanthapura
7. Nehru : Last Will and Testament

2. Kannada

ಬಿ.ಎ./ ಬಿ.ಎಸ್. ಡಬ್ಲ್ಯೂ. / ಬಿ.ಎ.(ಸಿಸಿಜೆ)

IV ಸೆಮಿಸ್ಟರ್

ಕನ್ನಡ ಆವಶ್ಯಕ ಪಠ್ಯ

ಸಂಪಾದಕರು : ಡಾ.ವಿ.ಆರ್. ಚೌದರಿ

: ಪ್ರೊ.ವಾಯ್.ವಾಯ್. ಕೊಕ್ಕನವರ

ಬೋಧನಾ ಅವಧಿ: ವಾರಕ್ಕೆ 5 ಗಂಟೆಗಳು

80 ಅಂಕಗಳು

ಸಾಹಿತ್ಯ ಸವಿ - ೪

ಹಾ ಜನಕಸುತೇ ವೈದೇಹಿ
ತ್ಯಾಗಮಯಿ ಮಹಾಮಾತೆ
ಕುವೆಂಪುರವರ ಸಂಗೀತಾಸಕ್ತಿ
ಬ್ರಿಟನ್ ಯಾತ್ರೆ
ಕೆಂಪು ದೀವಟಿಗಿ ಉರಿದಾವೊ
ಸೌಂದರ್ಯ ಮತ್ತು ಮೈಬಣ್ಣ
ಬೆಳವಲ ಒಕ್ಕಲಗಿತ್ತಿ
ಭೂಮಿಗೆ ಭಾರವಾದವನು
ಕರಿಸಿದ್ದ
ದೊರೆ ಈಡಿಪಸ್ (ಈಡಿಪಸ್ - ಟೈರೀಸಿಯಸ್‌ರ ಸಂಭಾಷಣೆ)

- ನಾಗಚಂದ್ರ
- ಡಾ.ಸ.ಜ.ನಾಗಲೋಟಿಮಠ
- ತಾರೀಣಿ ಚಿದಾನಂದಗೌಡ
- ಶಿವರಾಮ ಕಾರಂತ
- ಡಾ.ಬುದ್ಧಣ್ಣ ಹಿಂಗಮಿರೆ
- ಡಾ.ರಾಮಮನೋಹರ ಲೋಹಿಯಾ
- ಬೆಟಗೇರಿ ಕೃಷ್ಣಶರ್ಮ
- ವೀರೇಂದ್ರ ಸಿಂಪಿ
- ಕುವೆಂಪು
- ಮೂಲ : ಸೊಫೋಕ್ಲಿಸ್
- ಅನು : ಪಿ.ಲಂಕೇಶ್

3. Marathi

Syllabus for B.A. /BSW/CCJ-BA

Semester - IV

Basic Marathi

Teaching Hours : 5 Hours per Week

Scheme of

Examination

- : a) One paper carrying 80 marks and of 3 hours duration
- b) Internal Assessment 20 marks

Course

: Literary form - Lalit Gadya

Text

: Suvarn Garud - Maruti Chittampalli

Distribution of marks: 16x5

- Q.1. Essay writing (One out of four) 1x16
Q.2. Objective type questions (Eight out of twelve) 8x2
Q.3. Essay type question (One out of three) 1x16
Q.4. Short Notes (Two out of four) 2x8
Q.5. Reference to Context (Two out of four) 2x8

4. Hindi:

**Syllabus for B.A. /BSW
Teaching Hours : 5 Hours per Week**

SEM IV
<p>1. Sahitya Dhara Ed. Dr. Shankarao Dhige. (Excluding : 1. Gupshap. 2. Chief ki Dawat 3. Delhi me ek Mout)</p> <p>2. General Essay</p>

5. Praakrit

Syllabus for B.A. /BSW

B. A. Part -II. Fourth Semester Basic Praakrit		
Teaching hours	-	5 hours per week
Exam marks	-	80+20=100 of 3 hours Duration
Text a)	कंसवहो Canto - I	40 Marks
	शाकुन्तलम् Canto - I	40 Marks
b)	Internal test	10 Marks
	Assignment, Class records Skill, development	10 Marks
	Internal Assessment Total	20 Marks
Total		100 Marks

Question Paper Pattern Fourth Semester

I.	Match the following or select the right answer (Ten only)	10 Marks
II.	Translate & Explain (any three verses out of five)	18 Marks
III.	Explain with reference to context (any four out of six)	16 Marks
IV.	Essay type questions (any one out of two)	16 Marks
V.	a) Short notes (any three out of five)	15 Marks
	b) Grammer (Praakrit forms)	05 Marks
	Total	80 Marks

6. Sanskrit

B. A/BSW : IV Semester Sanskrit Basic

Teaching Hours : 5 Hours per week

Examination Marks : One Paper carrying 100 Marks (80+20) of 3 hours duration.

Text :

- 1) मेघदूतम् of Kalidasa

Ed. Dr. C. S. Naikar. Medha publishers, Kalyan Nagar, Dharwar – 2010.

2)	भजगोविन्दस्तोत्रकाव्यं of Shankaracharyaji समाजपुस्तकालय धारवाड, चिदम्बरश्रम बिदर	
a)	उत्तरमेघ (Verse from 63 to 111)	50 Marks
b)	भजगोविन्दस्तोत्रकाव्यं of Shankaracharyaji (III Canto)	20 Marks
c)	Grammar (Svara – Sandhis and Samasas: Tatpurusha & Dvandava)	10 Marks
d)	Internal Assessment	20 Marks
	Total	100 Marks

B. A. II: Fourth Semester Sanskrit Basic Question Pattern:

- I. Multiple choice questions from उत्तरमेघ and 10 Marks
भजगोविन्दस्तोत्रकाव्यं (Any ten out of twelve)
- II. Translation and explanation of Verses from 15 Marks
उत्तरमेघ (Any three out of five)
- III. Explain the key sentences from उत्तरमेघ (any 12 Marks
three out of five)
- IV. Essay type Question on उत्तरमेघ (with internal 10 Marks
choice) on उत्तरमेघ (with internal choice)
(b) Short notes from उत्तरमेघ any two out of 8 Marks
four)
- V. Essay type Question on उत्तरमेघ (with internal 8 Marks
choice)
भजगोविन्दस्तोत्रकाव्यं (with internal choice)
(b) Short notes on भजगोविन्दस्तोत्रकाव्यं (with 7 Marks
internal choice)
- VI. Grammar – Svara – Svara – Sandhis and 10 Marks
Samasas: Tatpurusha and Dvandva

7. Arabic

B.A/BSW : IV Semester Arabic Basic

Paper : Prose, Poetry and Biography.

Scheme of Teaching : 5 hours per week

Prescribed Text Books

1. **Al-Qiratul Wadhiha (Part II Prose)**
Lesson 23 to 28
By: Waheed Zama Alkiranvi
Pub. Maktaba Husainia Deoband (U.P.)
2. **Qasseda-e-Burdah (Poetry)**
Chapter No.10
By: Imam Boosari.
Pub.Azeem Book Depot Deboand (U.P.)
3. **The Holy Quraan.**
Sura-Infitar.
Pub.By:Taj Company Mumbai.

The question paper should be broadly based on the following pattern.

1) Multiple choice from all text	1x10	= 10
2) Summary from first text with choice	2x7½	= 15
3) R.C. from first text with choice	3x5	= 15
4) Appreciation of verses from second text 3 out of 5	3x5	= 15
5) Question on Sura	1x15	= 15
6) Question on Author and Book	1x10	= 10

		80

8. Persian:

Syllabus for B.A. /BSW

4th Semester Persian

Scheme of teaching (5 hours per week)

Classical poetry/Modern Prose

Prescribed textbook

Shehkar-E-Farsi.

Following prose portion only.

Baharistan-E-Jami.

Textbook

Shahkar-E-Farsi by Hafez Abdul Alim Khan

Pub by:-Ram Narayanlal Bani mahdho2

katra road Allahabad(U.P)

Prescribed text book

Nisab-E-Farsi.

Following portion only

“Gazaliyat”.

Textbook

Nisab-E-Farsi by Dr.Aaftab Akhtar Razvi & Prof M.M. Jalali

Pub by:-Shahnaz publication Shamatganj Barlly(U.P)

Scheme of Examination

Q1.Multiple choice questions	1*10=10
Q2.Essay type question from the text with choice	1*15=15
Q3.Question on R.C from the text	3*05=15
Q4.Translation & Explanation from the text	3*05=15
Q5.Appreciation of verses from the text	3*05=15
Q6.Short notes with choice	2*05=10

9. Urdu

URDU BASIC B.A /BSW : IV Semester

Paper IV-Prose, Poetry &

Scheme of teaching:- Duration -16 weeks-5 hours per week.

Prescribed Text Books

I. **Detailed Text**:

Miyar-e-Adab

Ed by Prof. Suriya Husain

Pub by Educational book house Aligarh

The following lessons only

1. Ghalib ki shairy- Hali
2. Sach aur jhoot ka rizm nama- Md Husain Azad
3. Bahaduron ke karnama - Hasan Nizami
4. Ek khat- Abdul Kalam Azad
5. Kutte - Pitras Bukhari
6. Nazeer Ahmed ki kahani- Farha allaha Baig

Poetry

1. Three Gazal's of Ghalib
2. Three Gazal's of Momin

Poems

1. Kashmir - Chikbast
2. Badli ka chand - Josh
3. Pairahan - e – sharer - Sardar Jafri
4. Ahde Wafa - Akhtrul Imam

II. **Non Detailed**

Dus mukhtasar afsane

Ed by Sanaulla

The following stories only

1. Garam Kot

2. I C S
3. Baat phulon ki
4. Athara Aane
5. Nadi

III. Translation:

English into Urdu from unseen passage(No book is prescribed)

Scheme of Examination :

Total marks 100 (Theory 80 + Internal Assessment 20 marks)

- I. Each paper of 100 marks shall carry 20 marks Internal Assessment out of the 20 marks 10 shall be for semester test & remaining 10 shall be for assignment records skill developments.
- II. In each paper two test shall be conducted for the award of Internal Assessment marks & each of one hour duration for maximum of 20 marks reduced to ten later. First test shall be conducted in 8th week & II test in 12th week of respective semester .The average marks obtained in the two test for 10 marks shall be taken as final Internal Assessment marks for assignment marks for the test component.
- III. The award of the Internal Assessment marks for assignment records skill development shall be based on the submission of the same by the candidates duly certified by the concerned teacher.

The question paper should be broadly based on the following pattern

Q1. Multiple choice questions from all text (10 out of 10)	1×10 = 10
Q2. Essay type question on the prose(1out of 2)	1×10 = 10
Q3. RC from first text (4 out of 6)	2 - × 4 = 10
Q4. Summary of the poem (1out of 2)	1×10 = 10
Q5. Appreciation of verses(from Gazals only)	1 × 10 = 10
Q6. Summary Essay type question on non-detailed (1 out of 2)	1×10 = 10
Q7. Short Notes	1×10= 10
Q8. Translation English into Urdu from unseen passage	1×10= 10

SYLLABUS

B.S.W

SEMESTER-IV

Paper 4.1 and Paper 4.2 are common as per under graduate (Bachelor of Arts)

Paper- 4.3: WORK WITH GROUPS

Objectives:

1. Develop an understanding of types of groups, processes and techniques of group work.
2. Develop skills to apply group work method.
3. Understand application of group work method in various settings.

Unit I: Social group work- Meaning, Definition, objectives, purpose and scope. Components of Group work - Group, Problems, Process, Place and Evaluation, Principles of social group work. Group and significance of different groups in the life of the individual /society. Historical development and current application of group work as a method with special reference to India.

Unit II: Social group work as a method of social work in the context of other methods, with emphasis on the Indian reality.
Specific objectives of group work, values and principles underlying work with groups.

Unit III: Types of groups, therapeutic and non-therapeutic. Special emphasis to be laid on open, development groups and short term groups.
Process of group work - Fact-finding, Analysis and Assessment, Treatment, Evaluation, Termination and Follow-up.
Dynamics and interaction processes in the various phases of a group.

Unit IV: Knowledge of skills and techniques for effective work with groups – problem solving, program planning, program media, use of resources, Group Counseling.

Unit V: Use of group work in different settings and analysis of group processes therein - skill and knowledge required for group worker and his role in various situations/ settings

Bibliography:

1. Balgopal, P.R. and Vassal, T.V: Group on Social Work – An Ecological Perspective, Macmillan Publication Co., New York, 1983.
2. Kemp, C.G: Perspectives on the Group Processes, Houghton Mifflin Co. Boston 1970.
3. Klein, A.F: Social Work through Group Process, School of Social Welfare – State University of New York, Albany, 1970.

4. Konopka, G: Social Group Work: A Helping Process, Prentice – Hall, Inc. J.J.1963.
5. Middleman, R.R.: The Non-verbal Method in Working with Groups, Association Press, New York, 1968.
6. Milson, Fred: An Introduction to Group Work Skills, Routledge and Kegan Paul, London, 1973.
7. Sundel, M., Glasser P Sari, R & Vinter, R: Individual Change through Small Groups, The Free Press, New York, 1985.
8. Toselane, R.W and Rivas, R.F: An Introduction to Group Work Practice, Macmillan Publication Co, New York, 1984.
9. Trecker, H.B: Social Group Work – Principles and Practices, Association Press, New York, 1970.
10. Wilson, G. and Rayland, G: Social Group Work Practice, Boston, Houghton Mifflin Co, 1949.

Paper- 4.4: WORK WITH COMMUNITIES

Objectives:

1. Highlight the relevance and process of community Organization as a method of social work.
2. To develop understanding about fundamental aspects pertaining to Community Organization.
3. Enhance the skills as Community Organizer.

Unit I: Definition, characteristics and types of communities. Analysis of structure and functions of the community- urban, rural and tribal communities.
 Meaning and definition of community organization- community organization as a method of intervention and its scope- principles of community organization.
 Community development: concept, meaning and its scope in India. Historical development of community organization in UK and USA.

Unit II: Community organization and community development in India- community welfare council and community welfare chest.
 Strategies for understanding and establishing relationship and identifying community problems, factors affecting integration and disintegration of community life, analysis of problems of marginalized groups, designing and launching of community awareness program- education and extension program

Unit III: Major processes in community organization: Identification and Analysis of problems, Fact finding, Contract, Planning, Implementation, Evaluation and Stabilization.

Unit IV: Methods / techniques of community organization- Resource Mobilization, Conflicts Resolution, Organizing Meetings, Recording and Documentation, Participatory Rural Appraisal(PRA) , Participatory Training (PT), Role of community organizer-

Unit V: Community organization in India- national community development program- sect oral approaches- multi-sectoral/ convergence of program – target group approach- Anthyodaya model- participatory approaches- community development scene in Karnataka.

Bibliography:

1. Dunham, Arthur E: The Community Welfare Organization, Thomas Y, Crowell, New York, 1970.

2. Gangrade, K.D: Community Organization in India, Popular Prakashan, Bombay, 1971.
3. Government of Karnataka, Department of Law and Parliamentary Affairs: the Karnataka Zilla Parishads, Taluk Panchayath Samithis, Mandal Panchayath and Nyaya Panchayaths Act, 1983 / Amendments.
4. Henderson, Paul: Jones, Davit and Thomas, David N: The Boundries of Change in Community Work, George Allen and Unwin, Boston, 1980.
5. Jones, David and Mayo, Marjorie (Eds): Community Work, Routledge and Kegan Paul, London, 1974.
6. Jainendra Kumar Jha (Editor-in-Chief): Social Work and Community Development, Institute for Sustainable Development, Lucknow, and Anmol Publications Pvt.Ltd. New Delhi, 2002.
7. Kramer, Ralph M. and Specht, Harry (Eds): Readings in Community Organization Practice, Prentice Hall, London, 1975.
8. Marulasiddaiah, H.M: Community: Area and Regional Development in India, Bangalore University, Bangalore, 1987.
9. Mcmillan, W: Community Organization for Social Welfare, University of Chicago Press, Chicago, 1945.
10. Milson, Fred: An Introduction to Community Work, Routledge and Kegan Paul, London, 1974.
11. Mukherji, B: Community Development in India, Orient Longman, New Delhi, 1961.
12. Murphy, C.G: Community Organization Practice, Houghton Mifflin co., Boston, 1954.
13. National Conference on Community Organization: Community Organization, Columbia University, New York, 1961.
14. Ross, Murray G: Community Organization: Theory, Principles and Practice, Harper and Row, New York, 1967.
15. Singh, K: Rural Development – Principles, Policies and Management, Sage Publications, New Delhi, 1986.
16. Specht, H. and Kramer, R.M: Readings in Community Organization, Englewood Cliffs, Prentice – Hall, 1969.
17. Somesh Kumar: Methods for Community Participation – A Complete Guide for Practitioners, Vistaar Publications, New Delhi, 2002.

Paper- 4.5: ADMINISTRATION OF SOCIAL WELFARE ORGANISATIONS

Objectives:

1. To understand fundamental aspects pertaining to administration of social Organization.
2. To enhance the skills of administration in different welfare settings.

Unit I : Social Welfare Administration: Introduction, Meaning, definitions, objectives, Principles, Scope and Functions – Planning, Organization, Staffing, Direction, Coordination, Recording & Budgeting- Meaning, Definition, Characteristics.

Unit II: Registration of social welfare organizations – Types of Acts, constitution and policy, organizational design and structure in its environmental context.

Unit III: Service delivery for target groups, eligibility criteria, type of service.

Authority relationship and inter-personal relationships, working with boards and committees.

Unit IV: Policies and practices for personnel in organizations, volunteers, professionals, Para-professionals.
Communication in an organization- essential components, types, barriers, decision making levels and methods.

Unit V: Unit of work, time allotment, workload, responsibility, co-ordination, staff-client relation, team-work, supervision- control, directing, conflict resolution. Program management, day-to-day administration, records, and public relations.

Bibliography:

1. Chowdhry, D Paul: Social Welfare Administration, Delhi, Atma Ram and Sons. 1983.
2. Denyar, J.C: Office Administration, Plymouth, Mac Donald & Evens, 1979.
3. Friedlander, Walter A: Introduction to Social Welfare, Prentice-Hall, 1961 Englewood Cliffs, New Jersey.
4. Goel, S.L and Jain R.K: Social Welfare Administration- Theory and Practice – Vol.I.
5. Goel, S.L and Jain R.K: Social Welfare Administration- Organization and Working, Vol.II, New Delhi, Deep and Deep Publication, 1988.
6. John, Ray: Executive Responsibilities, New York, Association Press 1954.
7. Lanffer, A: Understanding your Social Agency, London, Sage Publications, 1977.
8. Mazumdar, Ammu Menon: Social Welfare in India, Bombay, Asia Publishing House, 1954.
9. Sankaran and Rodriguez: Handbook for the Management of Voluntary Organizations, Madras, Alpha Publications 1983.
10. Skidmore, R.A: Social Work Administration, New Jersey, Prentice-Hall, 1983.
11. Tyagi, A.R: Public Administration: Principles and Practices, Delhi, Atma Ram and Sons 1966.
12. Weiner, M.: Human Service Management, Illinois, the Dorsey Press, 1982.

Paper- 4.6: SOCIAL WORK PRACTICUM

The Practicum for Social Work curriculum is designed to provide a variety of opportunities to develop and enhance skills. Opportunities range from those that aid learning, observation and analysis of the realities and experience participation in social intervention. Besides, the tasks are so organized as to help the learner acquire learning skills, enrich those already acquired, and enhance these for complex situations. Gradually, the learner is encouraged to move to being an independent worker.

Social Work Practicum includes Fieldwork component in every Semester after Theory Examination to the Sixth Semester. The Practicum for B.S.W Course will have the following components:

- Field Visits / Observation Visits / Agency Visits.
- Interaction with Social Work Practitioners.
- Structured Experiences Laboratory.
- Rural Camp.
- Concurrent Field Work.
- Research Project

Field Work Programme during III and IV Semester:

Objectives of Field Work Programme:

- To develop capacity for observation and analyzing social realities.
- To develop an understanding of needs, problems and programmes for different target groups.
- To develop an understanding of the role of a social worker in different settings.
- To develop skills in observation, interview, recording, group discussions and leadership.
- To develop skills in report writing and use of supervision.

Following shall be the outline of fieldwork activities:

- Orientation to intensive field work.
- Placement in School setting.
- Interaction with social work practitioners.
- Skill training.
- Individual conference.
- Group conference.
- Viva-voce.

Field Work during each Semester:

In each Semester, a minimum of 15 days are to be spent on field work with 10 hours per week. The students is placed under the guidance of a faculty member and he / she is required to submit the Field Work record once in a week to the faculty member and receive necessary guidance from him / her.

The Field Work Record, submitted by the student at the end of each semester, should be certified by the both the concerned faculty member as well as the head of the institution to the effect that the work has actually been done by him/her. The student is required to submit the fieldwork record to become eligible to take theory examination in each semester and if a student fails to submit the field work record before the commencement of theory examination he / she shall not be allowed to write the theory examination. Fieldwork record shall only be evaluated when the candidate appears for the viva-voce examination.

The Field Work Record, submitted by the student, will be evaluated jointly by one internal and one external examiner who conduct viva-voce on fieldwork.

Social work Practicum Evaluation:

At the end of each semester, a committee consisting of one internal and one external examiner shall assess the social work practicum report and conduct viva-voce for 80 marks as per the university rules and regulations. However in these colleges, where no qualified teacher is available, both the examiners shall be external. The examiners shall be chosen from a list of qualified examiners (who has passed UGC NET or has Doctoral) approved by the University.

Results of the students shall be declared as per the university rules and regulations.

Paper-4.7: Computer Application